

## K- 8 Music Teacher

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### POSITION DESCRIPTION

The Music Teacher at Charlotte Prep cultivates an inspiring, student-centered environment that brings music and chorus to life for learners in Kindergarten through 8th grade. Partnering with our Fine Arts Team and faculty, this educator will design a scaffolded music program that builds foundations, develops choral literacy, and instills a lifelong passion for musical expression. As an independent school, we offer the freedom to shape the program while staying true to our mission. This is a full-time, 10-month faculty position.

The employee will maintain a healthy learning environment that supports the Charlotte Preparatory School mission statement and upholds the four pillars of leadership: Respect, Integrity, Perseverance, and Courage. Charlotte Preparatory School is committed to sustaining a professional, inclusive, and collaborative environment where diversity in thought and culture is welcomed.

Effective Date: August 6, 2026

### GENERAL DUTIES

- Deliver a high-quality Kindergarten through 8th-grade music and choral curriculum that develops foundational skills that instill music appreciation and personal growth.
- Maintain a welcoming and supportive environment where students can thrive at any level.
- Instruct students across multiple vocal techniques and expose them to a variety of instruments and music theory.
- Integrate music history from a variety of genres and cultures.
- Collaborate with the Fine Arts Team to coordinate, rehearse, and execute performances that showcase students' talent and progress.
- Plan and prepare engaging performances for school-wide events as requested, and traditional Prep songs with the chorus for the 8th-grade graduation ceremony.
- Provide differentiated instructional support to integrate and scaffold new or inexperienced students smoothly into the existing choral framework.
- Oversee real-world learning opportunities for students to experience professional performances within the Charlotte region.
- Establishes and maintains an environment that upholds Prep's Pillars in and out of the classroom.
- Communicate effectively and in a timely manner with students, parents, teachers, and administrators to build a strong community.
- Participates in professional growth opportunities to stay current with modern music best practices, faculty meetings, and committees to support the strategic success of the school.
- Perform other duties as assigned by the supervisor and/or Head of School.

## PROFESSIONAL QUALIFICATIONS REQUIREMENTS

- Bachelor's degree in Music Education, Choral Conducting, Vocal Performance, or a closely related field (Master's degree preferred).
- A valid teaching certificate is preferred but not required or equivalent professional expertise.
- Proficient piano accompaniment skills.
- Demonstrated knowledge of adolescent vocal development.
- Proven experience directing choral ensembles and musical productions as well as managing event production logistics.

## PERSONAL CHARACTERISTICS

- Team-oriented with the ability to work effectively with all members of the Charlotte Prep community.
- Willingness to receive and discuss constructive feedback through Prep's faculty evaluation
- Strong communication and organizational skills with high levels of attention to detail.
- Positive, enthusiastic, flexible, and warm personality.
- Strong work ethic, proactive, and success-oriented.
- Comfort with addressing and performing in front of large audiences

## SUPERVISION

Please direct resume, cover letter, and references to Mrs. Jessica Stargell, Head of Middle School, [jstargell@charlotteprep.org](mailto:jstargell@charlotteprep.org) and Ms. Megan Wright, Head of Lower School, [mwright@charlotteprep.org](mailto:mwright@charlotteprep.org).

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