

North Carolina Music Educator Submission guidelines:

1. Files should be submitted electronically, with a hard copy mailed to the Editor for confirmation. The address is:

Carla Copeland-Burns, Editor NCME
307 Victoria St., Greensboro, NC 27401.

2. Please send as MS Word if possible and if not then it's best to send in Rich Text Format. Minimal formatting is preferred, use single spacing, and the subject line for the email should state "Journal Submission" and an indication of the intended issue.
3. Files must be an attachment, not inserted into the body of the email. Photo files should be separate from the text, sent as a JPEG. **IMPORTANT:** please make sure the name of the file indicates the title of your submission.
4. Correspondence should be copied to both email addresses: carlacopelandburns@hotmail.com and cecopelan@radford.edu . If you have any questions please do not hesitate to call Carla Copeland-Burns, Editor, at 336.327.5019.

Journal Submission Deadline Schedule for 2007-2008

Fall Conference Issue/October 2007 8/15

Winter Issue/January 2008 12/1